



**NQUTHU MUNICIPALITY  
SUPPLY CHAIN MANAGEMENT  
NOTICE OF INVITATION**

**INVITATION TO QUOTE**

<b>Quotation Description</b>	
	<p><b><u>REQUEST FOR ACCREDITED SERVICE PROVIDER TO PROVIDE TRANSPORT LOGISTICS AND FLEET MANAGEMENT TRAINING TO 02 OFFICIALS.</u></b></p> <p>Quotations are hereby invited from interested accredited service providers with proven track record to conduct Fleet management training for 02 municipal officials.</p> <p><b>Quotation must be inclusive of full conference package for 02 municipal officials.</b></p> <p><b>NB:</b> Full conference package includes: (Venue, training materials, lunch, certificates etc)</p> <p><b>NB: Not an inhouse-training</b></p> <p><b><u>COURSE CONTENT</u></b></p> <ul style="list-style-type: none"><li>• Fuel Management</li><li>• Maintenance Management</li><li>• Use of Fleet Systems</li><li>• Improving the use of fleet in organisations</li></ul> <p><b><u>RETURNABLE DOCUMENTS:</u></b></p> <p>Failure to provide the following documents will automatically disqualify the Provider:</p> <ol style="list-style-type: none"><li>1. <b>Valid Tax Clearance Certificate</b></li><li>2. <b>Company Registration Certificate</b></li><li>3. <b>Directors Certified ID Copy</b></li><li>4. <b>B- BBEE Certificate</b></li><li>5. <b>MBD 4 (Declaration of interest form)</b></li><li>6. <b>Accreditation certificates</b></li><li>7. <b>Facilitators certified copy of academic certificates</b></li><li>8. <b>Proof of experience related to the scope of work &amp; contactable references</b></li><li>9. <b>Service provider must be registered on a CSD</b></li></ol>

Quotation Number	SCM/24-25
Invitation Date	15 October 2024
Closing Date and time	21 October 2024 12:00 PM
SCM Enquiries	AD SITHOLE 034 271 6184
Where quotation can be collected	NQUTHU MUNICIPALITY RECEPTION AREA NQUTHU MUNICIPALITY WEBSITE
Where Quotation should be delivered	QUOTATION BOX AT THE RECEPTION AREA IN LOT83/2 MDLALOSE STREET OR e-mail to <a href="mailto:adsithole@nquthu.gov.za">adsithole@nquthu.gov.za</a>

#### **TERMS AND CONDITIONS**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must be registered in the Municipal Suppliers Database or CSD.
- Bidders must complete all supplementary and compulsory MBD forms enclosed in this RFQ.
- The municipality reserve the right to do due diligence on the quotations.
- The municipality reserve the right to benchmark prices quoted.
- The lowest acceptable price will score 80 points: price, and 20 points for specific goals.
- All price quotations that have a rand value of R1.00 to R50 000 000.00 including VAT, will be evaluated by applying the 80/20 principle as Prescribed by the Preferential Procurement Policy Framework Act of 2022.

## **NQUTHU MUNICIPALITY SPECIFIC GOALS PREFERENCE POINT SUMMARY**

The Nquthu Municipality SCM Policy in respect of specific goals include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme

### **20 points specific goals scores – Points breakdown and verification criteria**

<b>Specific goals</b>	<b>Points (80/20)</b>	<b>Verification</b>
<b>100% black ownership (African, Indian, coloured)</b>	<b>10</b>	<b>CSD</b>
<b>Enterprise located within KZN province</b>	<b>10</b>	<b>Proof of res, CSD</b>